

**COUNTY OF SAN LUIS OBISPO BOARD OF SUPERVISORS
AGENDA ITEM TRANSMITTAL**

(1) DEPARTMENT Planning and Building	(2) MEETING DATE 6/5/2012	(3) CONTACT/PHONE Morgan Torell, Planner III / 781-5113	
(4) SUBJECT Request to approve a contract amendment with People's Self Help Housing to reallocate Homelessness Prevention and Rapid Re-Housing Program (HPRP) grant funds.			
(5) RECOMMENDED ACTION Staff recommends that your Board approve the contract amendment attached in Exhibit A and authorize the Chairperson to sign.			
(6) FUNDING SOURCE(S) Homelessness Prevention and Rapid Re-Housing Program	(7) CURRENT YEAR FINANCIAL IMPACT \$0.00	(8) ANNUAL FINANCIAL IMPACT \$0.00	(9) BUDGETED? Yes
(10) AGENDA PLACEMENT <input checked="" type="checkbox"/> Consent <input type="checkbox"/> Presentation (Time Est. _____) <input type="checkbox"/> Hearing (Time Est. _____) <input type="checkbox"/> Board Business			
(11) EXECUTED DOCUMENTS <input type="checkbox"/> Resolutions <input checked="" type="checkbox"/> Contracts <input type="checkbox"/> Ordinances <input type="checkbox"/> N/A		(12) BUDGET ADJUSTMENT REQUIRED? BAR ID Number: <input type="checkbox"/> 4/5th's Vote Required <input checked="" type="checkbox"/> N/A	
(13) OUTLINE AGREEMENT REQUISITION NUMBER (OAR) N/A		(14) W-9 <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes	
(15) LOCATION MAP N/A	(16) BUSINESS IMPACT STATEMENT? No	(17) AGENDA ITEM HISTORY <input type="checkbox"/> N/A Date <u>7/19/2011</u> and <u>4/10/12</u>	
(18) ADMINISTRATIVE OFFICE REVIEW Reviewed by Leslie Brown			
(19) SUPERVISOR DISTRICT(S) All Districts -			

County of San Luis Obispo



TO: Board of Supervisors

FROM: Morgan Torell, Planner III

VIA: Chuck Stevenson, AICP, Division Manager, Long Range Planning

DATE: 6/5/2012

SUBJECT: Request to approve a contract amendment with People's Self Help Housing to reallocate Homelessness Prevention and Rapid Re-Housing Program (HPRP) grant funds.

RECOMMENDATION

Staff recommends that your Board approve the contract amendment attached in Exhibit A and authorize the Chairperson to sign.

DISCUSSION

The HPRP grant is funded through the American Recovery and Reinvestment Act (ARRA) grant program. This program provides financial help including rental assistance and housing relocation and stabilization services (such as case management) to homeless clients and persons at risk of becoming homeless. On September 29, 2009, your Board authorized and signed agreements with the Community Action Partnership of San Luis Obispo County (CAPSLO), the Women's Shelter Program of San Luis Obispo County (WSP), and People's Self Help Housing Corporation (PSHHC) thereby inaugurating implementation of the HPRP grant.

Later, on April 20, 2010, your Board approved amendments to the agreements with CAPSLO and WSP, reallocating \$65,000 of financial assistance from CAPSLO to WSP. These financial assistance activities primarily include rental and deposit assistance to clients. Additionally, on July 19, 2011, your Board approved further amendments to the agreements with CAPSLO, WSP, and PSHHC in order to shift funds from Housing Relocation and Stabilization activities to Financial Assistance and Data Collection and Evaluation activities.

On April 10, 2012, the three non-profit agencies requested another reallocation of funds in order to address an overall shift in funding from homelessness prevention financial assistance (-\$6,885) to rapid re-housing/homeless financial assistance (+\$6,885), and to ensure that all of the grant funds are drawn down by the grant expiration date of August 24, 2012. PSHHC also requested a reallocation of \$3,000 from Data Collection and Evaluation activities to Housing Relocation and Stabilization services at that time.

Today, PSHHC requests another reallocation of HPRP funds to move \$1,000 of Homelessness Prevention funds and \$300 of Rapid Re-Housing funds back into the Data Collection and Evaluation activity. The reason for the request is that PSHHC staff is spending more time on data collection activities than previously anticipated.

The overall budgeted amount of \$855,184 will remain the same, and no new funds were allocated for this grant.

The following chart reflects the **current allocation** of the HPRP funds:

	Homelessness Prevention (at-risk)	Rapid Re-housing (homeless)	Total
Financial Assistance	\$268,830	\$171,443	\$440,273
CAPSLO	\$245,495	\$123,053	
Women's Shelter	\$23,335	\$48,390	
Housing Relocation and Stabilization	\$155,612 (+\$2,500)	\$152,440 (+\$500)	\$308,052
CAPSLO	\$102,412	\$105,028	
Women's Shelter	\$0	\$24,712	
People's Self Help Housing	\$53,200	\$22,700	
Data Collection and Evaluation			\$64,100
CAPSLO	\$15,000		
County	\$45,000		
People's Self Help Housing	\$4,100		
Administration (up to 5% of allocation)			\$42,759
CAPSLO	\$18,630		
Women's Shelter	\$750		
People's Self Help Housing	\$2,000		
County	\$21,379		
Total HPRP Allocation			\$855,184

The following chart reflects the **revised allocation** of the HPRP funds: (Note: changes from previous allocations are shown in parentheses)

	Homelessness Prevention (at-risk)	Rapid Re-housing (homeless)	Total
Financial Assistance	\$268,830	\$171,443	\$440,273
CAPSLO	\$245,495	\$123,053	
Women's Shelter	\$23,335	\$48,390	
Housing Relocation and Stabilization	\$154,612 (-\$1,000)	\$152,140 (-\$300)	\$306,752 (-\$1,300)
CAPSLO	\$102,412	\$105,028	
Women's Shelter	\$0	\$24,712	
People's Self Help Housing	\$52,200 (-\$1,000)	\$22,400 (-\$300)	
Data Collection and Evaluation			\$65,400 (+\$1,300)
CAPSLO	\$15,000		
County	\$45,000		
People's Self Help Housing	\$5,400 (+1,300)		
Administration (up to 5% of allocation)			\$42,759
CAPSLO	\$18,630		
Women's Shelter	\$750		
People's Self Help Housing	\$2,000		
County	\$21,379		
Total HPRP Allocation			\$855,184

OTHER AGENCY INVOLVEMENT/IMPACT

Planning Department staff worked with County Counsel and People's Self Help Housing Corporation to prepare this reallocation request. County Counsel approved the contract amendment as to form and legal effect.

FINANCIAL CONSIDERATIONS

The HPRP program provides funding to cover County costs of administering amendments. A budget adjustment is not necessary, as the requested reallocation does not change the overall HPRP budget.

RESULTS

Past results of the HPRP grant program are positive; from September 29, 2009 through December 31, 2011, 387 people (177 households) received assistance. Of the 375 persons that exited the program, 345 (92%) left to permanent housing destinations such as market rate rentals and rentals with subsidies. Based on these results the requested reallocation of funds is expected to produce similar positive outcomes. In addition, these funded activities will further the Communitywide Indicator of a Healthy Community through homeless assistance programs.

ATTACHMENTS

1. Exhibit A - Amendment #3 to Agreement with People's Self Help Housing Corporation